

Constitution of the North Texas Doubles Dart League

NAME

The name of this organization shall be the North Texas Doubles Dart League.

OBJECTIVES

- The NTX-DDL shall be a non-profit organization.

- The NTX-DDL shall promote the sport of steel point darts in the North Texas Area by sponsoring leagues/tournaments/competitions, holding meetings, distributing newsletters, striving to improve the general playing conditions and attempting to increase the visibility of steel darts in North Texas.

- The NTX-DDL shall provide advice and/or support to a sponsor in establishing leagues/tournaments/competitions, to the best of the club's ability.

- The NTX-DDL shall establish and maintain friendly relationships with similar organizations throughout the country.

MEMBERSHIP

Membership in the NTX-DDL is open to any individual, business or organization interested in steel tip darts as a sport in North Texas Area. The NTX-DDL reserves the right to revoke membership and all associated rights and privileges.

ORGANIZATION AND RESPONSIBILITIES

The NTX-DDL shall be comprised of the General Membership and the Executive Board. Board members will be elected on an annual basis and are charged with the sole responsibility for the administration of the club's activities, monies, and properties, to accomplish the before mentioned objectives. The general membership is charged with the responsibility of conducting themselves in a safe and sportsmanlike manner, abiding by the rules and regulations set forth by the NTX-DDL and with increasing the number of and developing the skill level of new members.

FINANCES

The Executive Board shall be the business arm of the NTX-DDL with the sole authority of entering into binding contracts and/or agreements in the name of the NTX-DDL. No single member, or members, can commit the club in any manner without Board approval. Operating revenues will be obtained by the collection of dues, gifts and donations. The Board, in the name of the club, to accomplish the club's objectives, will administer these monies. The private property of NTX-DDL members shall not be liable for the debts of the NTX-DDL but shall be wholly exempt there from.

Bylaws of the NTX-DDL

ARTICLE-1 MEMBERSHIP & FEES

Section 1- Membership fees shall be reviewed and established at the first annual Board meeting.

Section 2- The current annual membership dues are \$10 and shall apply for the time period covering each new season. Fees to add an alternate on the team shall cost \$10.

Section 3- All membership fees must be paid to the Secretary/Treasurer when application/roster is due, date as set forth via the Board. If fees are not paid, the applicant will be notified by the Board to resolve the situation.

ARTICLE-2 GENERAL MEMBERSHIP MEETINGS

Section 1- There will be a minimum of one meeting per season, to be held at the General Awards Ceremony at the conclusion of each season. At the end of every fourth season (annually) the general membership will meet for the purpose of electing a new Board.

Section 2- Meetings will be called at the discretion of the President who shall determine the location, time, and date.

Section 3- The Secretary shall give notice *2 weeks* prior to meeting by supplying members with agenda.

Section 4- 51%of active** members shall constitute a quorum.

Section 5- All votes are simple majority by show of hands unless the President decides a secret ballot is appropriate.

Section 6- General membership meetings shall have no time limit; however, the President should make every effort to conduct the meeting in a timely manner.

Section 7- The President shall preside over meetings and reserves the right to expel any member or spectator from meeting for inappropriate behavior.

ARTICLE-3 BOARD MEETINGS

Section 1- There will be a minimum of four Board meetings per year. The first meeting shall cover the turnover of duties to the new Board members. The second shall have a presentation of the budget, proposed calendar of events and club activities. The last meeting should contain a report on the success of projects, detailed Treasurer's report and a general summary of the past years club activities.

Section 2- Attendance is mandatory for all Board members. If a Board member fails to attend two consecutive Board meetings without prior written notification containing sufficient reasons it can be considered grounds for removal.

Section 3- Board meetings will be called at the discretion of the President who shall determine the location, time and date.

Section 4- The President must supply a detailed agenda to all Board members prior to calling the meeting to order.

Section 5- Board meetings will be presided over by the President. The President reserves the right to expel any member or spectator for inappropriate behavior.

Section 6- Non-Board members may attend board meetings for the purpose of discussion and/or observation by Presidential Invitation only. Otherwise attendance is limited to Board members only.

Section 7- Board meetings will have no time limit.

Section 8- 50% of the current Board members will constitute a quorum.

Section 9- All votes will pass with a simple majority by roll call or a show of hands unless the President deems it necessary for a secret ballot.

ARTICLE 4- THE BOARD

Section 1- The Board is the business arm of the NTX-DDL. Its duties shall include but are not limited to entering into contracts and business agreements, developing a calendar of events and supporting budget, long range planning and deciding on issues of organization and policy.

Section 2- The Board shall be comprised of the President, Vice President, Director, Secretary/Treasurer, and a League Representative. This also will comprise the hierarchy of the board.

Section 3- The League Representative will consist of one member to represent the four (4) division(s) of the league.

Section 4- Board members who have resigned or have been removed from office will be replaced by rules set forth in Article 10.

ARTICLE 5- DUTIES OF THE BOARD MEMBERS

Section 1- PRESIDENT

The President is responsible at all Board and general membership meetings. They will have the deciding vote and may only vote to make or break a tie. They shall decide on all decisions of order. They shall appoint all committees and be ex-officio of all committees.

The President is responsible for the submission of a proposed calendar of events and/or programs and an annual budget to support said activities based on input by and subject to Board approval.

Section 2- VICE PRESIDENT

The Vice President shall assist the President in maintaining the efficient and orderly operation of the club. And in either the absence, resignation or removal of the President shall assume all the duties of the President for the President's term of office.

The Vice President is responsible for the NTX-DDL membership drive, bar sponsorship and any other projects as directed by the President and/or the Board.

Section 3- DIRECTOR

The Director's responsibilities consists of team placements in divisions, creation of the league schedule and maintaining rosters/player add-on forms. Consult with the Vice President for awards, must maintain a list of previous award winners. Maintain stats as received from the Vice President that pertain to team placement, awards, etc.

Section 4- SECRETARY/TREASURER

The Secretary/Treasurer shall record the minutes of all board and general membership meetings. They shall maintain the official mailing address for the club. They shall be responsible for keeping the roster accurate and up to date. They are responsible for sending out a newsletter/electronic mail of which is to notify all club members of the names of elected Board members for the coming year.

The Secretary/Treasurer shall maintain all records of club activities as required by the Board, and any other city/county/state in which the NTX-DDL operates.

The Secretary/Treasurer is responsible for notifying the membership of meetings, Board members of board meetings and notification of all NTX-DDL tournaments/leagues/competitions or any disciplinary actions.

The Secretary/Treasurer is responsible for maintaining a checking and/or savings account in the club's name. All checks require two Board members signatures. They shall receive and maintain sole custody of all NTX-DDL and any other associated funds and shall promptly deposit said monies in the clubs banking account. They shall be responsible for the collection of all dues and fines in the name of the NTX-DDL.

The Secretary/Treasurer is responsible for maintaining an accurate and current ledger of all funds under their jurisdiction. The Secretary/Treasurer, at the request of the Board, shall submit said ledger for examination at any time. They shall prepare a report on all monies spent, committed, received and on hand for every Board meeting.

The Secretary/Treasurer is responsible for all monies received before, during, and after all tournaments, benefits, and charity events. The Secretary/Treasurer is also responsible for other monies related to NTX-DDL league play, for example dues and tom ton funds. If he or she is not present at a before mentioned event, this responsibility will fall upon the board member present at the event with the next highest position. After the completion of the event, a written account of the proceeds received will be given to the President.

At the expiration of their term of office, the Secretary/Treasurer will turn over all pertinent books and papers to the successor including all financial statements and bank information. The new Secretary/Treasurer is responsible, if necessary, to open a new bank account.

Section 5 - LEAGUE REPRESENTATIVE

League Reps together with the other Board members shall have and exercise general supervision over the affairs of the NTX-DDL and shall control and manage its properties and effects. They shall assist in the administration of NTX-DDL policy and shall establish and maintain close communication with the general membership and sponsors. The League Reps have full discussion and voting rights at all Board meetings and will perform miscellaneous duties as prescribed by the President/Board.

ARTICLE 6- VOTING RIGHTS

Section 1- All members of the NTX-DDL have one vote apiece at the general membership meetings.

Section 2- The President shall not vote on any issue unless to make or break a tie.

Section 3- The Vice President, Secretary/Treasurer, Director, and League Representative have one vote each at all meetings.

Section 4- The method of voting will be by show of hands, roll call or secret ballot (at the discretion of the President).

Section 5- Anyone not present at meetings gives up their voting rights unless they give written notice that another member may vote for them. Their signature is required on said document.

Section 6- An Honorary, Associate member, or family member cannot vote.

ARTICLE 7- ELECTIONS

Section 1- Elections will be held at the conclusion of every (4th) fourth season (i.e. 4, 8, 12, etc.) to be held at the Awards Banquet unless situations arise and an election needs to be held sooner, which will be decided on by the General Membership. All offices/seats are up and open for nominations at each election.

Section 2- All candidates for office must be an active** NTX-DDL members in good standing*.

Section 3- All nominations shall be verified for acceptance with candidate prior to election with the Secretary.

Section 4- Nominations shall be announced by the Secretary with voting to take place immediately following these announcements, at the first general membership meeting.

Section 5- The election will be conducted by the presiding President and verified by the presiding Secretary/Treasurer.

Section 6- Vote will be simple majority conducted by secret ballot or show of hands as determined by the President. In the case that no candidate receives more than 33% of the vote a run—off will be held between the top two candidates.

Section 7- If there are no nominations for any one board position, that board member may remain in office provided by a majority vote.

Section 8- There is no limit to the consecutive terms a member can hold a particular office.

Section 9- Any Board Member who had been removed from office in the previous year is ineligible in the following year. Any Board Member who lost their position in an election may be nominated for another office.

Section 10 – Any person nominated for a position on the NTX-DDL must not hold a position of authority on another area league or must step down from the position of the other league before accepting a nomination or being nominated, ie. President, Vice President, Secretary/Treasurer, Director.

ARTICLE 8- FINANCIAL RULES

Section 1- The Board shall have the sole authority to enter into binding contracts and agreements in the name of the NTX-DDL.

Section 2- All agreements/contracts must have been reviewed and approved by simple majority vote of the Board prior to entering into said agreements.

Section 3- Any legitimate expenses incurred by Board members or members under Board direction may be reimbursed by the NTX-DDL subject to approval of the Board by simple majority vote.

Section 4- All business expenses for club activities are to be paid for from the collection of dues.

Section 5- All checks written by the NTX-DDL will require the signature of at least two authorized Board members.

Section 6- All transactions to or from NTX-DDL should be by check to maintain records and defeat impropriety with the exception of petty cash.

Section 7- Unused funds from the current year's budget will be placed in reserve to be disbursed as needed for activities not called out in the budget or will remain in the club's account and be turned over to the incoming Board.

Section 8- When requested, the Board shall provide the general membership with a current financial statement.

ARTICLE 9- DISCIPLINARY ACTIONS

Section 1- The NTX-DDL reserves the right to censure and discipline any member who willfully creates disharmony, behaves in a belligerent, profane or unsportsmanlike manner or in any way defames or tarnishes the NTX-DDL or the sport of darts. However, the remedy of such infractions is not the sole responsibility of the NTX-DDL.

Section 2- Any problems in a public or private home, club or business are the responsibility and the province of the injured party who may seek redress under local laws against the individual/individuals involved.

Section 3- Any member may prepare a list of charges against any other member within 10 days of alleged infractions and submit this list to the NTX-DDL Secretary/Treasurer who will then submit said list to the Board requesting discussion and vote for appropriate action. The Secretary/Treasurer will send copies of said list to all Board members and the accused with a scheduled meeting no later than 10 days after postmark/electronic mail time stamp.

Section 4- A vote on any action to be taken requires a 2/3 majority vote of the Board members.

Section 5- The Board shall suspend, determine the amount and place fine, put on probation or revoke membership of the individual under question and the said individual will be notified by the President.

Section 6- An individual who is under disciplinary action has the right to one appeal. A petition for appeal requires the signature of at least two Board members and must be submitted within 10 days of issuance of disciplinary action or the individual relinquishes the right of appeal.

Section 7- The decision of the Board is final after the appeal procedure.

Section 8- If the fine is not paid to the Secretary/Treasurer within 30 days of written notification the individual is suspended from participating in any fashion in any NTX-DDL event or meeting indefinitely or until the fine is paid.

Section 9- All disciplinary action taken by the NTX-DDL is a matter of public record and will be conveyed to the entire membership by either a notice in the club or by mailing/electronic mailing.

ARTICLE 10- RESIGNATION OR REMOVAL

Section 1- The procedure for removal or expulsion is:

1. A list of charges and documentation in the form of a petition requesting the removal will be submitted to the Board.
2. The Board will have a period of two weeks, no more/no less, to review the petition and investigate charges.
3. The Board will then call a meeting and vote.
4. The Secretary/Treasurer will draft an item and post in the club(s) to inform the general membership and other organizations or individuals involved of the outcome of the vote.

Section 2- Removal can only be done by secret ballot of the Board. It requires a 2/3 vote of the Board members to remove a general member and a 2/3 vote of the entire Board to remove a Board member.

Section 3- If the vote is not obtained, the petition is null and void; however, the Board may prescribe some other disciplinary action/fines/probation in lieu of expulsion.

Section 4- Any person who has been removed has the right to appeal said decision. To do so this person must submit a written appeal to the Board within one week. The Board shall call another meeting for the sole reason of reviewing and voting on said appeal. There is only one appeal and the decision of that appeal is final and binding.

Section 5- Any person that has been removed from the club will be expelled for the remainder of that season and the next only if the infraction happened at or during a sanctioned NTX-DDL function/event.

Section 6- If the President is removed from office the Vice President will immediately assume that office. The Board reserves the right to decide the method of replacement of any other Board member.

Section 7- Any general member or Board member may resign by submitting a letter so stating to the Secretary/Treasurer. If a member resigns they forfeit all dues paid.

Section 8- All removals and resignations are a matter of public record and the secretary will either put notice in the club or give notice by mailing/electronic mailing to the entire membership.

ARTICLE 11- AMENDMENT PROCEDURE

Section 1- Additions, changes or repeal of the bylaws can be voted on by the Board or general membership every even year (i.e. 2012, 2014, etc.).

Section 2- Additions, changes or repeal of the constitution can be voted on by the Board and general membership every even year (i.e. 2012, 2014, etc.).

Section 3- A petition with the precisely written amendment and signatures of at least 1/3 of the appropriate body must be presented prior to the discussion and vote at the appropriate meeting.

Section 4- Amendments which do not change the letter of the bylaws/constitution but are written for the purpose of uniformity or clarity will be done at the discretion of the Board without the petition.

Section 5- All petitions for amendment require a 2/3 majority vote of the entire appropriate body to pass.

Section 6- New copies of the amended constitution and bylaws should be distributed to the general membership at the beginning of the subsequent year by the Secretary/Treasurer.

Section 7- The By Laws and or Constitution cannot be dissolved by any one member of the presiding board, it must pass a unanimous vote by the board and then brought to a vote for the general membership.

ARTICLE 12- DISBANDING AND DISSOLUTION

Section 1- If for any reason it is decided to disband the club, a petition requiring the signatures of 75% of the current membership must be submitted to the Board 30 days before the next general membership meeting before discussion and vote can take place.

Section 2- A dissolution vote requires 75% of all current members to pass.

Section 3- If a dissolution vote is passed, it is the responsibility of both the President and the Secretary/Treasurer to negotiate, to cancel/void existing contracts/agreements, to pay in full all outstanding club debts, to dispose of any real properties the club may have, and in general, finalize any obligations still pending within 90 days of the vote.

Section 4- When the financial liability of the NTX-DDL has been fully resolved the Secretary/Treasurer will submit a detailed report of all transactions to the Board for review as soon as reasonably possible.

Section 5- All monies remaining after completion of Section 3 shall either be equally divided and shared by all current members or if this share is less than \$1 the total remaining funds can be donated to a local charity chosen by the Board.

***good standing*:** means he/she has no prior offenses and have all monies owed to the league paid in full.

****active:** means a player must play 50% or more of the matches set that season

End of BYLAWS